

**Orenda Charter Schools**  
**Board of Directors**  
**Meeting Minutes**  
**Monday, June 20, 2022 at 5:30 PM**  
**Gateway College Prep School - Cafetorium**  
**3360 Westinghouse Rd, Georgetown, TX 78626**

**Board Members in Attendance:**

- Andrew Cottrill, President**
- Travis Graves, Vice President**
- Herman Matthews, Member**
- Mick Swope, Member**
- Linda Turner, Member**
- Richard N. Rickey, Ex Officio**

**Administrative Attendees:**

- Carla Silber, Superintendent/COO**
- Teresa Moreno, Director of Human Resources**
- Adam Price, Director of Community Relations & Development**
- Tonya Lambert, Executive Assistant**

**Absent:**

- Margina Escobar, Chief Financial Officer**

- I. Welcome/Determination of Quorum/Call to Order/Introduction of Invited Guests  
Andrew Cottrill called the meeting to order, Monday June 20, 2022 @ 5:30pm at Gateway College Preparatory School, 3360 Westinghouse Road, Georgetown TX 78626.
- II. Hearing of Citizens Who Desire to Come Before the Board  
Parent, Nicole Graf, spoke on agenda item VI. A.
- III. **Action** on April 18, 2022 Board Meeting Minutes  
Travis Graves motioned to approve the OCS April 18, 2022 Boarding Meeting Minutes. Mick Swope seconded, and the motion passed unanimously.
- IV. Financial Reports
  - A. **Action** on OCS YTD Ending May 31, 2022 Financial Report
  - B. **Action** on OCS Cash & Investment Summary Report for YTD ending May 31, 2022
  - C. **Action** on OCS 2021-22 OCS Budget Amendments  
Superintendent Carla Silber on behalf of Margina Escobar, CFO, reported on Financial Report YTD ending May 31, 2022, OCS Cash & Investment Summary Report for YTD ending May 31, 2022 and OCS 2021-2022 Budget Amendments and Financial Key Targets were reported. Herman Matthew motioned to approve all financial action items. Mick Swope seconded, and the motion passed unanimously.
  - D. Discussion on OCS Wage & Salary Rates and Comparisons with Other Districts

- E. **Action** on OCS 2022-23 District Budget  
Mick Swope motioned to approve OCS 2022-2023 district budget. Linda Turner seconded.  
Motion passed unanimously.
- F. Report on Financial Key Targets
- G. Donations & Fund Raising Report for YTD ending May 31, 2022  
Adam Price, our new Director of Community Relations & Development, reported on Donations & Fund Raising Report for YTD ending May 31, 2022.

V. Academic and Instruction Reports

- A. **Action** on Student-Parent Handbook & Student Code of Conduct and Staff Handbook
- B. **Action** on Special Education and Instruction Policies
- C. **Action** on Austin Community College, Temple College, and UTPB Approved Dual Enrollment Courses  
Herman Mathews motioned to approve the above action items. Travis Graves seconded.  
The motion unanimously passed.
- D. Report on Academic Key Targets
- E. Report on Preliminary 2022 STAAR Results  
Carla Silber reported on the Academic Key Targets and Preliminary 2022 STAAR Results.

VI. Old Business

- A. Update on HS Annex Building & Gateway School of Arts & Sciences Construction  
Richard Rickey presented an update on the HS Annex Building and Gateway School of Arts and Sciences Construction.

VII. New Business

- A. **Action** on Board Member and Officer Nominations  
Linda Turner motioned to approve Board Member and Officer Nominations. Mick Swope seconded. The motion passed unanimously.

VIII. Executive Session (closed to public per Texas Law)

- A. Review of safety and security audit and deliberation on the district multi-hazard emergency operations plan, including the deployment and specific occasions for implementation of security personnel or devices
- B. Discussion on Nolan Creek School lease
- C. Discussion on Kingsland School lease  
The board met in executive session on the above agenda items. No action was taken.

IX. Adjournment

Meeting was adjourned at 7:10pm

**NEXT MEETING October 24, 2022 @ 5:30 PM**

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**Board Secretary**