

**Orenda Charter Schools
Board of Directors
Meeting Minutes
Monday, January 14, 2019 at 5:30 PM
Gateway College Preparatory School
Gym Concourse
Georgetown, TX 78628**

Board Members in Attendance: Andrew Cottrill, President
Travis Graves, Vice President
Elizabeth Mealy, Member
Mick Swope, Member

Board Members Absent: Herman Matthews, Member

Administrative Attendees: Richard Rickey, Chief Executive Officer
Carla Silber, Chief Operating Officer
Margina Escobar, Chief Financial Officer
Teresa Moreno, Director of Human Resource
Tommy Turner, Director of Public Relations
Kelly Miller, Executive Assistant

- I. Welcome/Determination of Quorum/Call to Order/Introduction of Invited Guests
Mr. Cottrill called to order the meeting at 5:41pm. Margina Escobar introduced guest, Randy Walker of Walker and Company out of San Antonio.
- II. **Action** on October 8, 2018 Board Meeting Minutes (Tab # 1)
Elizabeth Mealy motioned to accept the October 8, 2018 board meeting minutes. The motion was seconded by Travis Graves and passed unanimously.
- III. Financial Reports (Tab # 2)
 - A. **Action** on OCS YTD Ending November 30, 2018 Financial Report
 - B. **Action** on OCS SY 2018-19 OCS Budget Amendments
 - C. **Action** on OCS Cash & Investment Summary Report for YTD ending November 30, 2018
Margina Escobar presented the Financial Reports. Travis Graves motioned to accept the OCS YTD Ending Financial Report and the Cash & Investment Summary Report. The motion was seconded by Andrew Cottrill and passed unanimously.
 - D. **Action** on the Audited Financial Statements FYE August 31, 2018
Randy Walker presented on the Audited Financial Statements FYE August 31, 2018. Elizabeth Mealy motioned to accept the Audited Financial Statements FYE August 31, 2018. The motion was seconded by Travis Graves and passed unanimously.
 - E. Donations & Fund Raising Report for YTD ending November 30, 2018
Tommy Turner reported on donations and fundraising.

- IV. Academic and Instruction Reports (Tab # 3)
 - A. Report on Texas Academic Performance Reports (TAPR)
 - B. **Action** on Bad Weather Waiver
 - C. **Action** on State and Federal Grants Manual

Carla Silber reported on Texas Academic Performance Reports (TAPR), Bad Weather Waiver, and State and Federal Grants Manual. Travis Graves motioned to accept the Bad Weather Waiver and State and Federal Grants Manual changes. The motion was seconded by Andrew Cottrill and passed unanimously.

- V. Old Business (Tab # 4)
 - A. Update on Gateway Prep campus Phase 3 constructionMr. Rickey gave updates on Gateway Prep campus Phase 3 construction.

- VI. New Business (Tab # 4)
 - A. **Action** on charter amendments
Carla reported on charter amendments. Travis Graves motioned to accept the charter amendments as presented. The motion was seconded by Andrew Cottrill and passed unanimously
 - B. Report on IRS Audit
Mr. Rickey gave updates on IRS Audit.
 - C. **Action** on new lease agreement for the Nolan Creek School
Mr. Rickey reported on the new lease agreement for Nolan Creek School. Travis Graves motioned to authorize Mr. Rickey to finalize certain facilities agreements as per the financial conditions determined by the board. The motion was seconded by Andrew Cottrill and passed unanimously.

The meeting adjourned at 6:36 PM.

Board Secretary