

**ORENDA CHARTER SCHOOLS
MONTHLY PAYROLL SCHEDULE
2022-2023 SCHOOL YEAR**

PAY DAY	WEEKDAY	PAY PERIOD
September 15, 2022	Thursday	08/01-08/31
October 14, 2022	Friday	09/01-09/30
November 15, 2022	Tuesday	10/01-10/31
December 15, 2022	Thursday	11/01-11/30
January 13, 2023	Friday	12/01-12/31
February 15, 2023	Wednesday	01/01-01/31
March 15, 2023	Wednesday	02/01-02/29
April 14, 2023	Friday	03/01-03/31
May 15, 2023	Monday	04/01-04/30
June 15, 2023	Thursday	05/01-05/31
July 14, 2023	Friday	06/01-06/30
August 15, 2023	Tuesday	07/01-07/31

To have changes made in the current payroll - All forms and payroll updates are due to the Business Office by the 5th of the month (If the 5th falls on a weekend or holiday, they are due the business day before.) Forms and updates received after this deadline will be processed in the next month's payroll.

Orenda processes payroll on the 15th of each month. If the 15th falls on a weekend or holiday, payroll is processed on the previous business day.

Please note: Each paycheck includes the absences, hours worked, benefit deductions, and any other deductions for the prior month as listed in the pay period column.